



CEPAC

APPROVED MINUTES

May 15, 2003

Call to Order: Vice Chair Annell Spencer called the meeting to order at 7:02 p.m.

Attendance: Present: Teresa Chaves; Annell Spencer; Donna Wynne; Bill Dale; Robert Finnie; John Pilger; Tim Howard; Brian Shreve; Dave Harman.

Liaison: Patricia Dixon

Staff: Americo Silvi, George Washburn

Absent: Russ Cherry (excused)

Guests: Al Garcia, Friedell Barnes

Pledge of Allegiance

Minutes: Minutes from the March meeting were approved.

Citizen's Forum:

1. Friedell Barnes distributed copies of "Safety/Preparedness for Terrorism" documents, and commented on the lack of enough medical facilities in the City.
2. Al Garcia (CAC) presented the "Neighborhood Nights Out" program, and asked for support to establish one each of the CEPAC members' neighborhoods. He also explained the need for leaders in the community to support and promote this program. Vice Mayor Dixon acknowledged CAC for its work.

Announcements and Correspondence:

1. Bill Dale passed out flyers announcing the "Amateur Radio Technician Class" in May. He announced that he has resigned as the RACES Radio Officer, effective after the drill. Battalion Chief Silvi and Vice Mayor Dixon acknowledged Bill for his work and contributions. Bill also announced that Ted Armstrong's wife has terminal cancer, and motioned (and was seconded) that a card be sent from the Commission.
2. Vice Mayor Dixon announced that the Council has approved a balanced budget and that no essential services were cut. She also explained that the City has invested 1.2M in the Weapons of Mass Destruction preparedness and response program for Fire and Police. A report on the status of the program/budget will be submitted to CEPAC.

Agenda: Approved

Staff Reports:

1. MUSD/CEPAC Evacuation Exercise – B/C Silvi reported that the drill went well, and acknowledged Public Works staff for their efforts. Vice Chair Spencer acknowledged ESC George Washburn for his efforts as well. Brian Shreve reported that he is pleased with the response, and that he would like to

have a drill on radio communications at least twice a year, in addition to this drill. He distributed copies of the report on the exercise (see Attachment 1).

2. CEPAC Budget – B/C Silvi reported on the current CEPAC budget (see Attachment 2).
3. ESC Washburn reported on the status of the Emergency Public Information Integration Project, SAFE Program, CRIB project, Care & Shelter project (see Attachment 3 for complete report). Vice Chair Spencer acknowledged ESC Washburn for his work in the SAFE Program.

Old Business:

1. PG&E/PUC Gas Shut-Off Wrench Proposal – Tim Howard reported that the PUC does not see the need to regulate and standardize the tang size on the shut-off valves (See Attachment 4 - letter from PUC). A discussion was made on what position the City and Commission will take after receiving this response from PUC. It was agreed that this proposal be kept alive until enough resources become available.
2. The SAFE ad in the FEMA website has been updated to include CEPAC.

New Business:

1. ESC Washburn announced the recognition of the evacuation exercise food donors at the June 3 Council meeting. A copy of the invitation was passed out.

Others:

1. Milpitas Volunteer Partners – Bill Dale expressed the need for more volunteers, and the need to have a more formal means of organizing volunteers in all areas. B/C Silvi reported that he is working with the City Volunteer Coordinator to develop ways to organize, create a database, and network with the County Volunteer Center. A report on what has been put together will be presented at the next meeting. Vice Mayor Dixon announced that a record number of volunteers this past year has saved the City about \$195,000.
2. Vice Mayor Dixon announced that the plans for the July celebrations are underway, and CEPAC has the opportunity to participate.

Adjournment: Meeting was adjourned at 8:10 p.m.

Next meeting: July 17, 7:00 p.m., City Hall Committee Room